

Join us for the St. Mary School

SPRING



**Arts &
Crafts Show**

Saturday, April 27, 10:00 am 4:00 pm

***In the St. Mary School & Gym
10601 Dexter-Pinckney Road in Pinckney***

50+ Vendor Booths Featuring:

****Crafters * Fine Arts *Specialty Wares *Sweet Treats***

****Home Direct Sales Businesses****

****Spring & Summer Home & Garden Décor****

&

Specialty Gift Items for

***First Communions, Mother's & Father's Day, Graduations
and so much more.....***

Exhibitor Registrations Forms are NOW AVAILABLE

Cost is \$30.00 per table space



Bake Sale & Concessions items also available for purchase!

***For more details and information please email
ptcnews@stmarypinckney.org or call the School Office 734-878-5616***

***** (This event is not affiliated with the St. Mary R.A.S Christmas Bazaar held in December) *****



Arts & Crafts Show

<u>Office Use Only</u>	
Date Received	_____
Exhibitor #	_____
Check# or CC payment	_____
Booth Number	_____
Number of Tables Requested	_____
Electricity	_____

• Saturday, April 27 • 10:00 am 4:00 pm • St. Mary School

Business Name _____
 Type of Business _____ Contact: _____
 Address: _____ City/State/ _____
 Zip code _____ E-mail Address: _____
 Office Phone _____ Cell Phone: _____

Important Information :Obligations & Understanding of Participants: please initial here 1-16

- Vendor Space is a booth placement with 8ft oblong table with 2 chairs (Vendor can provide own 6ft or 8ft table or display and provide own coverings however, all items must stay in the area of your booth space.
- Vendor space is assigned by the Event Coordinator. Space is limited and is available first come, first serve, finalized upon receipt of payment and contract.
- Vendors will be courteous of their neighbor vendor. If you require more than 8ft of space, you are encouraged to reserve 2 spaces.
- Pricing is \$30.00 per table/per space.** Checks payable to **St. Mary School (memo: Arts & Craft Show** due upon acceptance of registration and **must be received by Friday, April 12th, 2024.**
- The non- refundable payment **MUST** accompany this agreement to ensure space in the Craft Show. **No refunds or Show Credits will be given. Event will be held Rain or Shine!**
- Only one booth per any given company, more than one representative to a booth is allowable, w/ permission from the Event Coordinator. Please clarify if you are a representative of a major direct sell company.
- All spaces will be assigned by the Event Coordinator. No special requests please. **Electricity is available for \$10.00 and does not guarantee wall space.**
- All product categories you are selling are to be itemized on the registration form to have the space approved. Please use the space on the backside of this form to list your items.
- No boxes, extra merchandise or debris should be visible. Trash must be removed to the receptacles provided before leaving the premises.
- Vehicles must be fully unloaded and be moved from the unloading areas to the parking lot before setup may begin.
- All vendors are expected to help set-up and tear down for this event. Vendors are to stay for the whole Bazaar unless, given prior approval by the Event Coordinator.
- St. Mary School will use multiple avenues to promote the Craft Show but cannot guarantee number of attendees.
- All vendors are encouraged to help promote the Arts & Craft Show if there is any advertising that is done by any vendor it is very much appreciated but there will be no compensation from St. Mary School.
- Set-up begins at 7:00 a.m. and must be completed before 9:30 a.m. Check in first to receive your space assignment. Vendor Booths are to be manned at all time and **PLEASE NO EARLY TAKE DOWN** (Unless, pre-arranged with Coordinator as your table/booth placement was assigned for that purpose).
- All vendors must have a state sales tax license or crafter license or submit 5089 form. Vendors are responsible for collecting and remitting all sales tax.
- No Smoking or Vaping is permitted on St. Mary premises.
- All vendors are responsible for their own meal. (School Bake Sale and Concessions items available for purchase.)

Vendors are encouraged to donate one no strings attached item to St. Mary School for a Door Prize Give-a-way. All items are very much appreciated and Vendors can donate more than one item if they so choose. All items will be on display during the Craft Show hours at each individual vendor table and door prize drawings will occur through-out the Craft Show.

Winners need not be present to win and they will be contacted by the Event Coordinator. Please use the backside of this form to list your door prizes offerings.

Booth space is \$30.00 per table/per space: 1 @ \$30.00 _____ 2 @ \$60.00 _____ Electricity is \$10.00 _____
Total Amount Due: _____ Ck# _____ or CC payment

Registrations may be mailed or submitted to:
 St. Mary School 10601 Dexter-Pinckney Road, Pinckney, MI 48169 734-878-5616
 St. Mary School Arts & Craft Show Event Registration Deadline is April 12th, 2024.
Limited space is available and is available on a first come basis.

Waiver of Liability
 I, _____, understand that St. Mary School will provide NO insurance. I hereby relieve St. Mary School of all responsibility for any lost, stolen, or any kind of damage that may occur to my property during the Craft Show at set-up through sale and clean-up. (I have read all the above information and agree to the terms stated by St. Mary School . By signing this agreement, I, acknowledge and will abide by the rules.
 Signature _____ Date _____

PLEASE RETAIN A COPY OF THIS CONTRACT FOR YOUR RECORDS. THIS CONTRACT WILL ACT AS YOUR RECEIPT.

Items being sold at this Arts & Craft Show:

Vendor Door Prize (1) or more

Value	Description of Door Prize (s) being offered at your Table